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| 19. |
| O. 9, r. 4(3)(*a*) |
| (Title as in cause or matter) |
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| **[CLAIMANT’S / DEFENDANT’S, *etc*] TRIAL CHECKLIST** |

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| **Case Number(s):** |  |
| **Trial Checklist prepared by:** | [*eg* Claimant / Defendant, *etc*] |
| **Date of Trial Checklist:** |  |
| **Trial Date(s):** | [*if fixed*] |

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| [*Note: Please state response in* ***bold*** *immediately after every question. This information sheet should be completed with the involvement of the lead counsel instructed for trial.*] |

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| **Questions** |
| 1. Are you ready to file the opening statement, bundle of authorities and trial, core and confidential bundles (if applicable) in accordance with Order 19? If “no”, when will you be filing the opening statement, bundle of authorities and trial, core and confidential bundles (if applicable)? |
| 2. How many witnesses of fact do you intend to call? Please provide the name(s) and photograph. |
| 3. How many expert witnesses do you intend to call? Please provide the name(s) and photograph. |
| 4. Have any of the witness statements been dispensed with by order of Court? |
| 5. Will an interpreter be required for any of your witnesses? If “yes”, have all necessary arrangements been made for an interpreter to be present at the trial? |
| 6. Have directions been given for any of your witnesses to give evidence by video link? If “yes”, have all necessary arrangements been made? |
| 7. What are the time estimates of the minimum and maximum lengths of the trial? |
| 8. What are the estimates for the pre‑reading time likely to be required by the trial judge? |
| 9. What are the time estimates for oral opening or closing submissions (if any)? |
| 10. What are the time estimates for examination‑in‑chief (if any) and cross‑examination of the factual witness(es) and expert witness(es)? |
| 11. What is the estimate of costs already incurred and to be incurred at trial? |
| 12. Apart from the questions listed above, are there any other outstanding issues that may affect the trial that you wish to highlight to the Court? If “yes”, please state these issues briefly and how you propose for them to be addressed. |