

**RENUNCIATION OF BENEFICIARY  
(FOR APPLICATIONS FOR LETTERS OF ADMINISTRATION)**

**FREQUENTLY ASKED  
QUESTIONS**

**1. What is a Renunciation?**

A Renunciation is a document signed by a beneficiary with prior right confirming that he or she is renouncing (i.e. giving up) his or her right to apply for letters of administration.

**2. Who must the renunciation be signed before?**

The beneficiary who is renouncing his or her right to apply for letters of administration has to sign the renunciation before an advocate and solicitor or a Commissioner for Oaths.

**IN THE FAMILY JUSTICE COURTS OF THE REPUBLIC OF  
SINGAPORE**

OS Probate No: FC/P of 20

In the Matter of the Probate  
and Administration Act  
(Chapter 251)

And

In the Estate of [Name of Deceased]  
(NRIC No.: [ID of Deceased]),  
deceased

And

In the Matter of an Application by  
[Name of Applicant(s)]  
(NRIC No: [ID of Applicant(s)])

...

Applicant(s)

**RENUNCIATION**

I, (Name) , state as follows:

1. The abovenamed deceased [Name of Deceased] of [Address of Deceased], who at the time of his/her\* death had property within Singapore, died on [date], at [place of death] intestate leaving me [insert name] his/her\* [state relationship] and next-of-kin.

2. I renounce all my right and title to Letters of Administration of the estate of the deceased.

Signed by the said )  
[Name of Beneficiary] )  
this day of 20 )

(Through the interpretation of  
in the  
language)\*