|  |  |  |
| --- | --- | --- |
|  | FORM 206 |  |

Para 21

**AFFIDAVIT OF ASSETS AND MEANS**

(Title as in action)

**A. Party Swearing or Affirming this Affidavit:**

Name:

Age:

Address:

Contact Number:

I am the Plaintiff/Defendant\* in the above matter. I *[make oath and say/affirm that\*]* the contents of this Affidavit of Assets and Means are true and correct to the best of my knowledge, information and belief. All the information stated in this Affidavit of Assets and Means is accurate as at [*to state date*]. I have made full and frank disclosure of my assets and means in this Affidavit of Assets and Means, to the best of my knowledge, information and belief, and have no other assets and means aside from what has been disclosed in this Affidavit.

**Summary of Relevant Information on Ancillary Matters**

1. **Minor Child(ren) –** *Please list down the names and ages of all your minor child(ren)*

|  |  |
| --- | --- |
| **Name of Child(ren)** | **Age of Child(ren)** |
|  |  |
|  |  |

1. **Income and Occupation –***Please state your occupation and average monthly income*

|  |  |
| --- | --- |
| **Occupation** |  |
| **Average monthly income** |  |

1. **List of Assets –** *Please list all your assets and their value (in Singapore dollars). If you do not know the value, please provide an estimate of the value.*

|  |  |
| --- | --- |
| **Assets** | **Value (in Singapore dollars)** |
|  |  |
|  |  |
|  | Total: |

1. **List of Liabilities –** *Please list all your liabilities and the amount (in Singapore dollars). If you do not know the amount, please provide an estimate of the amount.*

|  |  |
| --- | --- |
| **Liabilities** | **Amount (in Singapore dollars)** |
|  |  |
|  |  |
|  | Total: |

**B.** **Financial Issues**

**I. Assets and Means**

1. I am/am not\* an undischarged bankrupt.

*[If you are an undischarged bankrupt, state the date of the bankruptcy order, and the bankruptcy number.]*

**Work Particulars**

1. My occupation is:

3. I am an employee\*.

[*State the following information in respect of each employer.*]

1. The name and address of my employer is:

(b) My designation is:

(c) My gross monthly income (including salary, allowances, commissions and bonuses) is:

(d) My take-home monthly income (including salary, allowances, commissions and bonuses) is:

4. I am self-employed\*.

[*State the following information in respect of each of your businesses.*]

1. The name and address of my business is:
2. It is a sole proprietorship/partnership\*.
3. Nature of business:
4. My monthly income is:
5. The estimated value of my business is:

5. I am unemployed\*.

(a) Before becoming unemployed, I was an employee.

(i) My last drawn gross monthly income (including salary, allowances, commissions, benefits and bonuses) on [*to state date*] was:

1. The name and address of my previous employer is:

(b) Before becoming unemployed, I was self-employed\*.

1. The name and address of my business was:
2. It was a sole proprietorship/partnership\*.

(iii) Nature of business:

(iv) Status of business *[e.g. whether business terminated at Accounting and Corporate Regulatory Authority (ACRA), and if so, to state date of termination]*:

(v) My monthly income on [*to state date*] was:

6. Aside from my income from my employment/business\*, I have the following/I do not have any additional\* sources of income[[1]](#footnote-1):

|  |  |  |
| --- | --- | --- |
| **S/No.** | **Source of Income** | **Amount (S$)** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Particulars of my immovable properties situated in Singapore or overseas.**

7. I own the following/do not own any\* immovable properties:

*[State in relation to each property]*

(a) Address of property owned:

(b) Whether title to the land is registered or unregistered, and if registered, the Certificate of Title (CT/SSCT/SCT\*) number

(c) Names of joint-owners (if any) and the manner in which the property is held, i.e. whether as joint tenants or tenants in common:

(d) Names of mortgagee/chargee (if any), and amounts outstanding to each mortgagee/chargee

(e) Value/Estimated value\* of property as at [*to state date*]:

1. Amount of monthly mortgage payment and how payment is made (i.e. CPF or cash):

**Particulars of motor vehicles in Singapore or overseas\***

8. I own a/do not own any\* motor vehicle/more than one motor vehicle. The particulars of the motor vehicle(s) are as follows:

*[State in relation to each motor vehicle.]*

(a)The registration number and make of the motor vehicle is:

(b) The motor vehicle(s) is/are\* on hire purchase.

(c) The name of the hire purchase company is:

(d) The estimated value of the motor vehicle as at [*to state date*] is:

(e) The amount outstanding on the hire purchase agreement is:

9. The motor vehicle is no longer in my possession\*. The reason is that:

**Particulars of my insurance policies in Singapore or overseas\***

10.I have the following/do not have any\* insurance policies:

*[State in relation to each insurance policy.]*

(a) Name of insurer:

(b) Type of policy:

(c) Policy Number:

(d) Amount insured:

(e) The beneficiary or beneficiaries under the insurance policy is/are\*:

(f) Surrender value (if any) as at [*to state date*]:

**Particulars of my shares, unit trusts, etc. in Singapore or overseas\*:**

11.I own/do not own\* shares, warrants, bonds, stock options, and/or\* unit trusts.

(a) Shares (including shares purchased with Central Provident Fund monies), warrants, bonds, stock options, etc.

The name(s) of the company/companies\* in which I hold shares, warrants, bonds or stock options, and the amount of shares, warrants, bonds or stock options which I hold are as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| S/No. | Company Name | No. of Shares, warrants, bonds, stock options, etc. | Estimated value as at: *[to state date]* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

(b) Unit Trusts

The name of the unit trusts, the financial institution managing them and the number of units I hold are as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S/No. | Unit Trust | Financial Institution | No. of Units | Estimated value as at: [*to state date*] |
|  |  |  |  |  |
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|  |  |  |  |  |
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**Particulars of my bank accounts in Singapore or overseas\***

12. I have the following/do not have any\* bank accounts (held solely and/or jointly) and/or\* safe deposit boxes:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S/No. | Bank Name  and Account Number | Account Type[[2]](#footnote-2)2 | Balance as at *[to state date]* | Joint Account Holder’s Name (if any) |
|  |  |  |  |  |
|  |  |  |  |  |
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**Particulars of my Central Provident Fund (“CPF”) monies**

13.I have the following/do not have any\* amounts in my CPF account as at *[to state date]*:

(a) Ordinary account:

(b) Medisave account:

(c) Special account:

14. The details of the amount utilised from my CPF account towards the purchase of immovable property are as follows:

(a) Address of immovable property:

(b) Amount withdrawn as at *[to state date]*:

(i) Principal:

(ii) Interest:

**Other Assets**

15. I own the following/do not own any\* other assets:

*[(a) If you own any other assets, savings or investments not listed thus far (e.g. retirement/superannuation/gratuity benefits that you did or are likely to receive, antiques, collectibles, jewellery, paintings), please state the same and the estimated value.*

*(b) If you are a member (whether in Singapore or overseas) of any golf, social or recreational clubs of value, please state the same and the estimated value.]*

**My Monthly Expenses**

16. I have the following personal expenses each month (for example):

(a) Food:

(b) Transport:

(c) Utilities (water, gas and electricity):

(d) Telephone/Internet/mobile phone/pager charges:

(e) Rent:

(f) Others (please specify):

17. My monthly expenses for the children who are dependent on me are as follows:

*[State in relation to each child.]*

(a) Name of Child:

(b) Age of Child:

(c) Food:

(d) School Fees:

(e) Transport:

(f) Others (please specify):

18. I have the following persons who are financially dependent on me (excluding my children):

*[State in relation to each dependent.]*

(a) Name of dependent:

(b) Age:

(c) Relationship:

(d) Amount set aside each month for dependent:

(e) Reason for dependency:

(f) Names of other persons supporting my dependents:

**Particulars of my Creditors (i.e. people whom I owe money to)**

19. My creditors[[3]](#footnote-3)3 are as follows/I do not have any creditors\*:

*[State in relation to each creditor.]*

(a) Name of creditor:

(b) Amount owed as at *[to state date]*:

20. Legal proceedings have been commenced against me by the following creditors:

*[State in relation to each creditor.]*

(a) Name of creditor:

(b) Suit No.:

(c) Status of action:

**II. Contributions to the Matrimonial Assets**

**Direct financial contributions**

21. I have made the following/I have not made any\* direct financial contributions towards the acquisition or improvement of the matrimonial asset(s):

*[State in relation to each matrimonial asset.]*

**Indirect contributions**

22. I have made the following/I have not made any\* indirect financial and non-financial contributions towards the family during the course of the marriage:

*[State the nature of the indirect financial and non-financial contributions made.]*

**III. Proposal Regarding the Division of Matrimonial Assets and Maintenance**

**Division of Housing Development Board Flat (if applicable) (only to be filled in if you have not filed a Proposed Property Plan, or if you would like to change your proposal from what you have originally set out in your Proposed Property Plan.)**

23. My proposal for the division of the matrimonial HDB flat is as follows:

* Option 1: The flat will be surrendered to the HDB.
* Option 2: The Agreement for Lease with the HDB will be terminated.
* Option 3: The flat will be sold in the open market.
* Option 4: The other party’s share in the flat will be sold/transferred\* to:
* Myself
* Myself and [*state name and relationship with yourself*]:
* A third party [*state name and relationship with yourself/the other party*]:
* Option 5: My share in the flat will be sold/transferred\* to:
* The other party
* The other party and [state name and relationship with the other party]:
* A third party [*state name and relationship with the other party/yourself*]:
* Option 6: Others (please state brief details)

Particulars of my proposal are attached to this Affidavit of Means.

*[To fill in Option 1, 2, 3, 4, 5 and/or 6 as set out in Form 13 of Appendix A of Practice Directions\*, and to remove the relevant pages and attach the same to this Affidavit of Means.]*

**Division of the matrimonial assets**

24. My proposal on the division of the matrimonial assets is as follows/There are no matrimonial assets:

*[State proposal on the division of the matrimonial assets, giving reasons, if any.]*

**Proposal on Maintenance**

25. My proposal on maintenance is as follows:

*[State proposal on maintenance for wife/incapacitated husband and/or children, giving reasons, if any.]*

**IV. Any Other Issues/Information**

26. *[State any further issues and information.]*

**C. Children’s Issues**

27. *[State issues and information on custody, care and control of and access to the child/children.]*

**D. Supporting Documents**

28. I am exhibiting the following documents in support of my affidavit[[4]](#footnote-4)4:

*[Circle the relevant items and state the relevant exhibit number for each item.]*

* Pay-slips for [*state time frame*]
* Contract of employment/Letter from employer confirming salary
* Notices of Assessment from the Inland Revenue Authority of Singapore (IRAS) dated *[to state date]*
* ACRA search dated *[to state date]* (in respect of the business(es) I own)
* Valuation report(s) for immovable property/properties (in respect of properties listed in paragraph 7 above)
* Tenancy agreement(s)
* Hire purchase agreement(s) (in respect of the vehicles listed in paragraph 8 above)
* Insurance policies/letters from insurance companies showing the surrender values of the insurance policies (in respect of insurance policies listed in paragraph 10 above)
* Central Depository (Pte) Ltd (CDP) statement(s) dated *[to state date]*
* Central Provident Fund (CPF) Investment account statement(s) dated *[to state date]*
* Bank statement(s) for *[state time frame]*
* CPF statement(s) dated *[to state date(s)]* on contribution to purchase of immovable property
* CPF statement(s) dated *[to state date(s)]* on balances in Special, Medisave and Ordinary Accounts
* Renovation receipt(s)
* Receipt(s) evidencing payment for furnishings
* Receipts supporting expenses, e.g. utilities bills, telephone bills, conservancy charges, school fees, etc.
* [In the case of a maintenance claim by an incapacitated husband] Medical report required under rule 87A of the Family Justice Rules.
* Others (please specify)

**VI. Affidavit\*\***

Sworn/Affirmed\* at Singapore on *[to state date]* by *[to state name and NRIC Number]* through the interpretation of\*: *[to state name]* in *[to state language]*

Before me,

Signed:

Commissioner for Oaths

\*Delete where inapplicable

\*\* The form of the jurat should follow the appropriate form in Form 132 of Appendix A of the Practice Directions

1. This would include rental income from any immovable property owned by you. [↑](#footnote-ref-1)
2. 2 i.e. Savings, Current, Fixed Deposit, Overdraft, Safe Deposit Box, etc. [↑](#footnote-ref-2)
3. 3 Your creditors include government bodies such as the Inland Revenue Authority of Singapore (IRAS), the Central Provident Fund Board (CPF), the Housing Development Board (HDB), etc. [↑](#footnote-ref-3)
4. 4 Please note that the list of documents in this section is intended as a guide only. It is not intended to set a minimum standard, nor to be an exhaustive list, in relation to each party’s duty to disclose all relevant information and documents in this matter. The extent of disclosure which must be made in each case will depend on the facts of that case. Parties must exercise their own minds regarding the extent of disclosure to be made in the light of these facts, and in accordance with their duty of disclosure under Rules 63 and 69 of the Family Justice Rules\*. [↑](#footnote-ref-4)