

**Form 222**

Para 50

**NOTICE TO RELEVANT PERSONS**

To: [Name of Relevant Person]  
[Address of Relevant Person]

**APPLICATION UNDER MENTAL CAPACITY ACT (CAP 177A)**

1. You have been served with an Originating Summons and the supporting affidavits. The plaintiff/applicant\* is making an application for [*state nature of application*].
2. If you consent to the application, you should sign a written consent in Form 221 in Appendix A of these Practice Directions before a solicitor, a Commissioner for Oaths, a notary public or any person for the time being authorised by law in the place where the document is executed to administer oaths. You should then return the completed and signed consent form to the plaintiff/applicant\* or the plaintiff's /applicant's\* solicitors.

**[Note:** *If the relevant person is an organisation providing residential accommodation to P, the above paragraph 2 is to be deleted and substituted with the following paragraph:-*

If you wish to furnish any relevant information for the Court's consideration and determination of the application in the best interests of P, you may prepare a report through one of your representatives. The report shall be submitted to the Family Justice Courts with a cover letter addressed to the Registrar of the Family Justice Courts and stating clearly the Originating number (OSM No.) and the names of P and the plaintiff/applicant\*. You must notify the Court by way of letter (stating clearly the Originating Summons number and the names of P and the plaintiff/applicant) within 8 days of the date on which you were served with this Originating Summons that you wish to submit such a report. If such a report is submitted, the Court may require and direct for the attendance of the maker of the report at the hearing of the Originating Summons.]

3. If you intend to contest the application or any part of it, you are required to file an application in Form 4 in Appendix A of these Practice Directions to seek the permission of the Court to be joined as a party to the proceedings. This application must be

supported by an affidavit stating your interest in the application and the grounds of your objection. The application must be filed using the Electronic Filing Service<sup>#</sup> within 21 days after the date on which you were served with this Originating Summons.

*[Note: If the relevant person is an organisation providing residential accommodation to P, the above paragraph 3 is to be deleted.]*

4. If you do not attend personally or by your solicitor at the time and place stated in the Originating Summons, such order may be made as the Court may think just and expedient.

*[Note: If the relevant person is an organisation providing residential accommodation to P, the above paragraph 4 is to be deleted.]*

5. This Originating Summons is filed by [name of firm], the plaintiff's/applicant's\* solicitor whose address is [state address].

(or where the plaintiff/applicant\* acts in person)

This Originating Summons is filed by the plaintiff/applicant\* who resides at [address] and (if the plaintiff/applicant\* does not reside within the jurisdiction) whose address for service is [state address within the jurisdiction].

Name and Signature

Plaintiff/Applicant\* OR Solicitors for the Plaintiff/Applicant\*

*\* To delete where inapplicable.*

*<sup>#</sup> To file a document using the Electronic Filing Service, you may use any established or authorised service bureau. The operating hours, addresses and contacts of the service bureaux may be found at [www.elitigation.sg](http://www.elitigation.sg).*