

IN THE STATE COURTS OF THE REPUBLIC OF SINGAPORE

REGISTRAR'S CIRCULAR NO. 5 OF 2016

1. As part of the State Courts' efforts to streamline our processes, optimise our resources and improve court users' experience, we will implement a Centralised Appeals Registry with effect from 2 January 2017. This is part of the plan to introduce a Central Registry in the new State Courts Towers, which will be operational in 2020, so that parties with multiple cases need not shuttle between the different registries.

2. When it comes into operation on 2 January 2017, the Centralised Appeals Registry will manage appeals for Criminal, Civil and Protection from Harassment cases. Appeals for Small Claims Tribunals (SCT) and Community Disputes Resolution Tribunals (CDRT) cases will be included later when the Community Justice Tribunals Systems (CJTS) (a case management system for Small Claims Tribunals (SCT) and Community Disputes Resolution Tribunals (CDRT) cases) is launched.

3. The Centralised Appeals Registry counters are located at Counters 1 and 2 of the Civil Registry. The operating hours are:

Monday to Thursday: 8:30 am to 1:00 pm, and 2:00 pm to 6:00 pm.

Friday: 8:30 am to 1:00 pm, and 2:00 pm to 5:30 pm.

The Centralised Appeals Registry is closed on Saturday, Sunday and any Public Holiday.

4. Court users and members of the public who wish to enquire about court processes and procedures of the Centralised Appeals Registry may approach the Information Counter Officer for assistance. They may also call 1800-JUSTICE (1800-5878423) or visit our website at www.statecourts.gov.sg for information.

5. For any clarification, please email contact@statecourts.gov.sg.

Dated this 23rd day of December 2016.



JENNIFER MARIE
REGISTRAR
STATE COURTS