

**IN THE SUPREME COURT OF THE REPUBLIC OF SINGAPORE**

**SUPREME COURT PRACTICE DIRECTIONS 2021**

**AMENDMENT NO. 3 OF 2024**

It is notified that amendments have been made to Parts 2 and 24, and Appendices B and C, of the Supreme Court Practice Directions 2021. The amendments are summarised below:

- (1) amendments to paragraph 14 on Production of record of hearing;
- (2) amendments to paragraph 21 on Requests and other Correspondence;
- (3) amendments to paragraph 177 on Affidavits of evidence-in-chief;
- (4) amendments to Form B47 (Written Confirmation) under Appendix B; and
- (5) amendments to Appendix C: Registrar, Deputy Registrar, Senior Assistant Registrars, Divisional Registrars and Deputy Divisional Registrars.

2 The amendments will take effect on 1 November 2024 and will be reflected at <https://epd2021-supremecourt.judiciary.gov.sg/> from 1 November 2024.

3 Please find attached a document reflecting the marked-up amendments to the Supreme Court Practice Directions 2021.

Dated this 28<sup>th</sup> day of October 2024.



TAN BOON HENG  
REGISTRAR  
SUPREME COURT

# Supreme Court Practice Directions 2021 (Amendment No. 3 of 2024)

## Part 2: Registry, Administration and Finance

### 14. Production of record of hearing

(1) An audio recording mentioned in Order 15, Rule 11(6) of the Rules of Court 2021 will be made by the Court in every open court trial in an action begun by originating claim, and may be made by the Court in any other hearing in the General Division. Where a hearing is conducted by means of video conferencing or telephone conferencing using a remote communication technology approved by the Chief Justice or authorised by the Court, and the Court has authorised the making of a recording of the hearing using such remote communication technology, the recording so made will, unless the Court otherwise directs, constitute the Court's notes of proceedings for the purposes of Order 15, Rule 11(7) of the Rules of Court 2021.

...

(5A) A request for an audio recording mentioned in sub-paragraph (1) must be made by filing the requisite Request electronic form through the Electronic Filing Service at least 7 working days before the scheduled hearing. The release of the audio recording is subject to:

(a) the approval of the Court;

(b) the giving of the relevant undertaking as to the use of the audio recording available on the Singapore Courts website at <https://www.judiciary.gov.sg/services/audio-recording-transcription-services>; and

(c) payment of the appropriate fees and charges to the service provider engaged to provide the audio recording.

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(7) Sub-paragraphs (5A) and (6) ~~applies~~ apply to both civil and criminal proceedings.

...

## **21. Requests and other Correspondence**

...

(3A) Apart from Requests coming within sub-paragraph (1), all correspondence to the Court relating to or in connection with any pending cause or matter must have a minimum font size of Times New Roman 12 or its equivalent, unless there are good reasons for using a smaller font size.

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## Part 24: Express Track for Actions in the General Division

...

### 177. Affidavits of evidence-in-chief

(1) At the time the affidavits of evidence-in-chief of a party's witnesses are filed, the party's solicitor or the party (if self-represented) must file ~~an Undertaking a Written Confirmation~~, in Form B47 of Appendix B of these Practice Directions, by which the party's solicitor or party (as the case may be) ~~provides confirms~~ such of the following ~~undertakings~~ as may be applicable:

(a) ~~an undertaking~~ that the affidavit of evidence-in-chief of each witness (apart from any witness mentioned in sub-paragraph (b)) does not exceed the page limit of 30 pages (excluding exhibits) under Order 46A, Rule 3(3) of the Rules of Court 2021;

(b) where the Court has ordered or allowed under Order 46A, Rule 3(3) or (4) of the Rules of Court 2021 a different page limit to apply to the affidavit of evidence-in-chief of any witness before the filing of that affidavit of evidence-in-chief, ~~an undertaking~~ that the affidavit of evidence-in-chief of that witness does not exceed the page limit (excluding exhibits) ordered or allowed by the Court under Order 46A, Rule 3(3) or (4) of the Rules of Court 2021.

...

## Appendix B

### B47.

Para 177

#### **Undertaking Written Confirmation**

(Title as in action)

*[Where the affidavit of evidence-in-chief of each witness does not exceed the page limit under Order 46A, Rule 3(3) of the Rules of Court 2021]*

I, [state name], solicitor for the [state the party] / [state the party (if self-represented)]\*, **provide an undertaking to the Court confirm** that the affidavit of evidence-in-chief of each witness for the [state the party] does not exceed the page limit of 30 pages (excluding exhibits) under Order 46A, Rule 3(3) of the Rules of Court 2021.

*[Where the Court has ordered or allowed under Order 46A, Rule 3(3) or (4) of the Rules of Court 2021 a different page limit to apply to the affidavit of evidence-in-chief of any witness]*

I, [state name], solicitor for the [state the party] / [state the party (if self-represented)]\*, **provide an undertaking to the Court confirm** that:

...

## Appendix C

Para. 10(4)

### Registrar, Deputy Registrar, Senior Assistant Registrars, Divisional Registrars and Deputy Divisional Registrars

#### REGISTRAR AND DEPUTY REGISTRAR

	Name	Appointment date
<b>Registrar</b>	<del>Mr Tan Boon Heng</del> Ms Jill Tan Li Ching	<del>1 August 2022</del> 1 November 2024
<b>Deputy Registrar</b>	<del>Mr Phang Hsiao Chung</del> Mr Teo Guan Siew	<del>9 April 2019</del> 1 November 2024

#### SENIOR ASSISTANT REGISTRARS

Senior Assistant Registrar	Appointment date
Ms Cornie Ng	15 April 2011
Ms Chong Chin Chin	1 October 2018
Ms Cheng Pei Feng	1 October 2018
Mr David Lee	6 January 2020

#### DIVISIONAL REGISTRARS

Divisional Registrar	Name	Appointment date
Court of Appeal and Appellate Division of the High Court	Ms Chong Chin Chin	9 April 2019 (re-designated on 2 January 2021)
General Division of the High Court (Civil)	Ms Cornie Ng	1 January 2015 (re-designated on 2 January 2021)
	Mr David Lee	1 July 2023
General Division of the High Court (Crime)	Ms Cheng Pei Feng	1 July 2023
	Ms Janice Wong	1 July 2023
Singapore International Commercial Court	<del>Mr Phang Hsiao Chung</del> Ms Crystal Tan Huiling	<del>9 April 2019</del> 1 November 2024

**DEPUTY DIVISIONAL REGISTRARS**

<b>Deputy Divisional Registrar</b>	<b>Name</b>	<b>Appointment date</b>
Court of Appeal and Appellate Division of the High Court	Mr Rajaram Vikram Raja	2 January 2021
	Ms Elaine Liew	15 July 2022
	Mr Randeep Singh	1 July 2023
	Ms Lim Sai Nei	2 May 2024
General Division of the High Court (Civil)	Ms Constance Tay	1 July 2023
	Ms Gan Kam Yuen	1 July 2023
	Ms Karen Tan	1 July 2023
	<del>Mr Soh Wen Yan Darryl</del>	<del>1 November 2024</del>
General Division of the High Court (Crime)	Mr Kenneth Choo	1 July 2023
	Mr Randeep Singh	1 July 2023
Singapore International Commercial Court	<del>Ms Crystal Tan</del>	<del>6 January 2020</del>
	Mr James Low	1 July 2023
	Ms Li Yuen Ting	2 May 2024
	Mr Paul Tan Wei Chean	2 May 2024