

IN THE STATE COURTS OF THE REPUBLIC OF SINGAPORE
STATE COURTS PRACTICE DIRECTIONS 2021
AMENDMENT NO. 3 OF 2024

It is hereby notified for general information that amendments have been made to Part IV, Part V, Part XII, Appendix A1 and Appendix C of the State Courts Practice Directions 2021. The amendments are summarised below:

- (1) amendments to Practice Direction 35 on The SMCL Process;
- (2) amendments to Practice Direction 36 on Civil Simplified Process;
- (3) amendments to Practice Direction 37 on General Process;
- (4) amendments to Practice Direction 39 on Personal Injury Claims and Non-injury Motor Accident (“NIMA”) Claims;
- (5) amendments to Practice Direction 40 on Medical Negligence Claims;
- (6) amendments to Practice Direction 41 on Claims in negligence (excluding medical negligence, personal injury and non-injury motor accident (“NIMA”) claims);
- (7) amendments to Practice Direction 45 on Assessment of Damages and Taking of Accounts;
- (8) amendments to Practice Direction 52 on “Documents-only” Civil Trials and Assessments of Damages;
- (9) amendments to Practice Direction 95 on Requests and other correspondence;
- (10) amendments to Form 7 (Recording Settlement / Entering Judgment by Consent (NIMA/PI/PIMA)) of Appendix A1;
- (11) amendments to Form 11 (Quantum Neutral Evaluation Form) of Appendix A1;
- (12) amendments to Form 12 (Joint Opening Statement (For Personal Injury Claims)) of Appendix A1;
- (13) amendments to Form 13 (Joint Opening Statement (For Non-Injury Motor Accident Claims)) of Appendix A1;
- (14) amendments to Form 14 (Joint Opening Statement (For General Claims excluding Personal Injury and Non-Injury Motor Accident claims)) of Appendix A1; and

(15) amendments to Appendix C on Guidelines for Court Dispute Resolution Case Conferences for Personal Injury Claims and Non-Injury Motor Accident Claims.

2 The amendments will take effect on 16 December 2024 and will be reflected at <https://epd2021-statecourts.judiciary.gov.sg/> from 16 December 2024.

3 Please find attached a document reflecting the marked-up amendments to the Practice Directions 2021.

Dated this 6th day of December 2024.



EDWIN SAN
REGISTRAR
STATE COURTS

State Courts Practice Directions 2021 (Amendment No. 3 of 2024)

PART IV: CASE MANAGEMENT AND COURT ALTERNATIVE DISPUTE RESOLUTION

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35. The SMCL Process

Scope of the SMCL Process

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(2A) In addition to paragraph (2) above, civil claims in the following categories are also included in the SMCL:

- (a) District Court cases concerning:
 - ~~(i)~~ representative proceedings under Order 4, Rule 6 of the Rules of Court 2021; and
 - ~~(ii)~~ ~~defamation actions; and~~
- (b) any case deemed suitable for the SMCL at the discretion of the Court or on the application of parties.

First SMCL CC

(3) Subject to the discretion of the Court, where an action has been identified for inclusion in the SMCL:

...

- (c) The SMCL Notice may also include further directions from the Court, for example:
 - ~~(i)~~ ~~F~~for construction disputes, parties will be directed to provide a Scott Schedule setting out the respective parties' positions on each item of claim.
 - ~~(ii)~~ ~~For defamation actions, parties will be directed to state whether the Pre-~~

~~Action Protocol for Defamation Actions has been complied with and if not, the outstanding steps to be taken.~~

...

General provisions for procedure of SMCL CCs

...

- (15) If **interlocutory** judgment is entered ~~on liability~~ for damages to be assessed, a further SMCL CC will be fixed around 3 weeks after the date judgment is entered. A fresh SMCL CC Notice will be issued to the claimant and any party against whom **the interlocutory** judgment ~~on liability~~ has been entered (if that party has filed a notice of intention to contest and/or Defence), notifying parties of the date of the CC, and directing parties to file the necessary documents and take the necessary steps within a prescribed time for directions to be given to move the matter towards settlement or an Assessment of Damages hearing.

36. Civil Simplified Process

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General provisions for Civil Simplified CCs

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- (17) If **interlocutory** judgment is entered ~~on liability~~ for damages to be assessed, an Assessment of Damages CC will be fixed around 3 weeks after the date judgment is entered. A CC Notice will be issued to the claimant and any party against whom **the interlocutory** judgment ~~on liability~~ has been entered (if that party has filed a notice of intention to contest and/or Defence) notifying parties of the date of the CC, and directing parties to file the necessary documents and take the necessary steps within a prescribed time for directions to be given to move the matter towards settlement or an Assessment of Damages hearing.

37. General Process

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General Process CCs and SAPT

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- (8) If **interlocutory** judgment is entered ~~on liability~~ for damages to be assessed, an Assessment of Damages CC will be fixed around 3 weeks after the date judgment is entered. A CC Notice will be issued to the claimant and the parties against whom **the interlocutory** judgment ~~on liability~~ has been entered (if that party has filed a notice of intention to contest and/or Defence) notifying parties of the date of the CC, and directing parties to file the necessary documents and take the necessary steps within a prescribed time for directions to be given to move the matter towards settlement or an Assessment of Damages hearing.

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39. Personal Injury Claims and Non-injury Motor Accident (“NIMA”) Claims

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*Recording of terms of settlement agreement, consent **interlocutory** judgment ~~on liability~~ or consent **final** judgment*

- (17) If the parties reach agreement on the issue of liability for the claim **and/or** quantum of damages, **or on any other issue(s) on which consent interlocutory judgment can be entered or both**, they must submit Form 7 of Appendix A1 to these Practice Directions to the Court to record the terms of settlement agreement or to enter a consent **interlocutory** judgment ~~on liability~~ or consent **final** judgment as the case may be.

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40. Medical Negligence Claims

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*Recording of terms of settlement agreement, consent **interlocutory** judgment ~~on liability~~ or consent **final** judgment*

- (11) If the parties reach agreement on the issue of liability for the claim **and/or** quantum of damages, **or on any other issue(s) on which consent interlocutory judgment can be entered or both**, they must submit Form 7 of Appendix A1 to these Practice Directions to the Court to record the terms of settlement agreement or to enter a consent **interlocutory** judgment ~~on liability~~ or consent **final** judgment as the case may be.

41. Claims in negligence (excluding medical negligence, personal injury and non-injury motor accident (“NIMA”) claims)

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Recording of terms of settlement agreement, consent ~~interlocutory judgment on liability~~ or consent ~~final judgment~~

- (10) If the parties reach agreement on the issue of liability for the claim ~~and/or~~ quantum of damages, ~~or on any other issue(s) on which consent interlocutory judgment can be entered or both~~, they must submit Form 7 of Appendix A1 to these Practice Directions to the Court to record the terms of settlement agreement or to enter a consent ~~interlocutory judgment on liability~~ or consent ~~final judgment~~ as the case may be.

45. Assessment of Damages and Taking of Accounts

Convening of Assessment of Damages Case Conference

(1) This Practice Direction applies where a case is bifurcated, and the Court gives **interlocutory** judgment ~~on liability~~ and for damages to be assessed or the taking of accounts. References to the “assessment phase” of the proceedings and to an “Assessment of Damages” hearing should be read as including the proceedings leading up to the taking of accounts and the hearing for the taking of accounts respectively.

(1A) Where **interlocutory** judgment ~~on liability~~ is entered in any action in the State Courts, in which bifurcation was ordered, for damages to be assessed or for the taking of accounts, an Assessment of Damages Case Conference (“**Assessment CC**”) will be fixed around 3 weeks after the date on which **interlocutory** judgment ~~on liability~~ is entered. An Assessment CC Notice will be issued to the claimant and any party against whom **interlocutory** judgment ~~on liability~~ has been entered (if that party has filed a notice of intention to contest and/or Defence), notifying parties of the date of the Assessment CC, and directing parties to file the necessary documents and take the necessary steps within a prescribed time for directions to be given to move the matter towards settlement or an Assessment of Damages hearing.

...

(2A) ~~Pursuant to Order 15, Rule 15(4) read with Order 9, Rule 25(9) and Order 9, Rule 25(12) of the Rules of Court 2021,~~ The party entitled to the benefit of the **interlocutory** judgment ~~on liability~~ must file and serve an application for directions. The party must include all interlocutory application(s) he or she intends to make in the assessment phase in the application for directions, which must deal with all matters that are necessary for the case to proceed expeditiously in the assessment phase.

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PART V: “DOCUMENTS-ONLY” PROCEEDINGS

52. “Documents-only” Civil Trials and Assessments of Damages

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Consideration of the suitability of a “Documents-Only” Civil Trial or Assessment of Damages

- (6) Parties should consider the suitability of their case for a “Documents-Only” Civil Trial or Assessment and counsel should obtain their respective clients’ instructions prior to attending the following sessions:

...

- (b) in the case of civil matters where **interlocutory** judgment ~~on liability~~ has been entered for damages to be assessed, the first Assessment of Damages Court Dispute Resolution Case Conference (“**ADCDR CC**”) convened pursuant to Practice Direction 45 after the filing of the Notice of Appointment for Assessment of Damages.

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PART XII: ELECTRONIC FILING SERVICE

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95. Requests and other correspondence

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- (3A) Apart from Requests coming within paragraph (1), all correspondence to the Court relating to or in connection with any pending cause or matter must have a minimum font size of Times New Roman 12 or its equivalent, unless there are good reasons for using a smaller font size.

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Appendix A1

Form 7

RECORDING SETTLEMENT / ENTERING JUDGMENT BY CONSENT (NIMA/PI/PIMA)	
Case Number: DC/MC* OC _____ of _____ Date : _____	
Claimant's Law Firm / Solicitor's Name(s) and Signature(s) : ** _____	
Defendant's Law Firm / Solicitor's Names(s) and Signature(s):** _____	
Other Party's Law Firm(s) / Solicitor's Names(s) and Signature(s):** _____ (*Please insert signatures)	
<u>(I)</u> Settlement (a)NIMA / PI AND (b)PIMA matters where the "relevant amount" relating to damages for death / bodily injury does not exceed \$5,000	<input type="checkbox"/> Terms of Settlement: By consent, and in full & final settlement of the claimant's claim, the _____ shall pay the following to the claimant / _____ : <input type="checkbox"/> \$ _____ as damages <input type="checkbox"/> inclusive of costs, disbursements, interest*. <input type="checkbox"/> \$ _____ as costs.* / Costs to be assessed if not agreed.* <input type="checkbox"/> \$ _____ as disbursements.* / Disbursements to be assessed if not agreed.* <input type="checkbox"/> \$ _____ as interest from _____ <input type="checkbox"/> Payment is to be made within _____ weeks from the date this settlement is recorded. <input type="checkbox"/> In default of payment, the claimant is at liberty to extract the order of court for enforcement. <input type="checkbox"/> The claimant / _____ shall file the Notice of Discontinuance within ____ days of receiving final payment from the _____. <i>Please file the necessary application supported by affidavit if the claimant/dependent is a person under disability pursuant to Order 44 of the Rules of Court 2021 and the settlement requires the Court's approval under Order 44, Rule 10 of the Rules of Court 2021.</i>
<u>(II)</u> Interlocutory Judgment on liability	<input type="checkbox"/> Consent Interlocutory Judgment on liability: <input type="checkbox"/> By consent, judgment on liability is entered for the claimant against the _____ for [____% of]* the damages to be assessed and costs reserved to the Registrar assessing the damages. <input type="checkbox"/> By consent, interlocutory judgment is entered for the claimant against the _____ for [__% of the]* damages to be assessed, leaving the issues of damages, interest and costs reserved to the Registrar assessing the damages. <input type="checkbox"/> By consent, interlocutory judgment is entered for the claimant against the _____ for [__% of the]* damages to be assessed, leaving the issues of causation, damages, interest and costs reserved to the Registrar assessing the damages. <input type="checkbox"/> By consent, the third party is to indemnify the defendant for [__% of the]* the damages, costs, reasonable disbursements and interests payable to the claimant.

	<input type="checkbox"/> By consent, interlocutory judgment-on-liability is entered for the claimant against the _____ on the following terms: _____
<p><u>(III) Final Judgment</u> (a)NIMA / PI AND (b)PIMA matters where the “relevant amount” relating to damages for death / bodily injury exceeds \$5,000</p>	<input type="checkbox"/> Consent Final Judgment: By consent, final judgment is entered for the claimant against the _____ whereby the _____ shall pay the following to the _____: <input type="checkbox"/> \$_____ as damages <input type="checkbox"/> inclusive of costs, disbursements, interest.* <input type="checkbox"/> \$_____ as general damages, \$ _____ as injury related special damages and \$ _____ as non-injury related special damages (inclusive of interest).* <input type="checkbox"/> The claim being a fatal accident claim, general damages comprises \$_____ for bereavement for the benefit of [_____], \$_____ for loss of dependency for the benefit of [_____], \$_____ for loss of dependency for the benefit of [_____] and \$_____ for loss of dependency for the benefit of [_____]. \$_____ in special damages (excluding the sum for funeral expenses) to [_____] and \$_____ for funeral expenses to [_____]. <input type="checkbox"/> \$_____ as interest from _____. <input type="checkbox"/> \$_____ as costs.* / Costs to be assessed if not agreed.* <input type="checkbox"/> \$_____ as disbursements.* / Disbursements to be assessed if not agreed.* <input type="checkbox"/> (Insert any other terms not provided for above) _____
<p><u>Usual Consequential Orders</u> ONLY For PIMA cases where the “relevant amount” relating to damages for death / bodily injury exceeds \$5,000</p>	<input type="checkbox"/> Usual Consequential Orders when entering Final Judgment for PIMA Cases <input type="checkbox"/> <u>Usual Consequential Orders (Where claimant is NOT a Specified Person)</u> “...And it is ordered that — 1. the claimant’s costs and disbursements of this action payable to his/her solicitor shall be as determined in accordance with section 18(3) of the Motor Vehicles (Third-Party Risks and Compensation) Act 1960 and be deducted from the judgment sums and paid by the defendant to the claimant’s solicitor; and 2. the balance of the judgment sums due to the claimant shall be paid by the defendant to the claimant. <input type="checkbox"/> <u>Usual Consequential Orders where claimant / dependant is a Specified Person AND a Person Under Disability</u> “...And it is ordered that — 1. the claimant’s costs and disbursements of this action payable to his/her solicitor shall be as determined in accordance with section 18(3) of the Motor Vehicles (Third-Party Risks and Compensation) Act 1960 and be deducted from the judgment sums and paid by the defendant to the claimant’s solicitor; and 2. as the claimant / dependant is a person under disability pursuant to Order 44 of the Rules of Court 2021, the balance of the judgment sums shall be paid by the defendant to: <input type="checkbox"/> the litigation representative of the claimant / dependant; OR <input type="checkbox"/> the Public Trustee as trustee on trust for the claimant / dependant for his/her maintenance or otherwise for his/her benefit.”

	<input type="checkbox"/> <u>Usual Consequential Orders where claimant is a Specified Person BUT NOT a Person Under Disability</u> <p>“...And it is ordered that —</p> <ol style="list-style-type: none"> 1. the claimant’s costs and disbursements of this action payable to his/her solicitor shall be as determined in accordance with section 18(3) of the Motor Vehicles (Third-Party Risks and Compensation) Act 1960 and be deducted from the judgment sums and paid by the defendant to the claimant’s solicitor; and 2. as the claimant is not represented by a public officer or an advocate and solicitor / isolated in a hospital or other place under section 15(1) or (2) of the Infectious Diseases Act 1976/ a person under legal custody or in a place of detention, the balance of the judgment sums shall be paid by the defendant to: <ul style="list-style-type: none"> <input type="checkbox"/> the Public Trustee as trustee on trust for the claimant OR; <input type="checkbox"/> the claimant in the following manner: _____ <input type="checkbox"/> (Insert any other terms of payment not provided for above) _____	
Public Trustee’s Fee	<input type="checkbox"/> The claimant’s disbursements shall include \$ _____ as the Public Trustee’s fee*/ (where payment is to be made to Public Trustee on trust) the Public Trustee’s fee to be determined by the Public Trustee in accordance with the rules for the time being in force*.	
Costs	<input type="checkbox"/> Indication on costs: Claimant’s solicitor: \$ _____; Defendant’s solicitor: \$ _____; _____ solicitor: \$ _____ Claimant’s solicitor costs submissions: _____ _____ _____ Defendant’s solicitor costs submissions: _____ _____ _____ Other party’s solicitor costs submissions: _____ _____ _____	
Judge’s Orders / Directions	<input type="checkbox"/> Settlement is recorded / Judgment is entered as per terms stated in Section I, II or III. <input type="checkbox"/> Costs indicated at \$ _____ / plus reasonable disbursements* / plus GST.* <input type="checkbox"/> Other directions _____	Judge’s Signature & Stamp

* This Form may be downloaded from: <http://www.judiciary.gov.sg>
*delete where appropriate

Form 11

QUANTUM NEUTRAL EVALUATION FORM

Case Number: DC/MC* OC ____ of ____

Interlocutory judgment entered ~~at _____% in claimant's favour~~ for claimant for ____% of the damages to be assessed

Nature of claim: PIMA/ IA*/ ____ (*delete as applicable)

Note: Neutral evaluations will only be given in matters where the claimant and at least one other party is represented, and will only be given for claims listed in State Courts Practice Direction 45(9).

Heads of claim		Claimant's submissions	Defendant's submissions ¹
(I) Pain and suffering		<i>Please state:</i> - The severity of/treatment applied to the injuries, and residual disabilities (if any); - <u>All relevant references</u> to documents exhibited within the Court papers filed via eLitigation and/or attachments of the relevant documents to parties' electronic mail; and - The relevant sections of the Guidelines for the Assessment of General Damages in Personal Injury Cases applicable (if any).	
1.	Nature of injury: Pg ____ of medical report by Dr _____		
2.	Nature of injury: Pg ____ of medical report by Dr _____		
(II) Loss of future earnings / loss of earning capacity		<i>Where parties rely on a multiplier and multiplicand in their submissions, parties are to ensure that their submissions also address and make reference to State Courts Practice Direction 109 and the "Actuarial Tables with Explanatory Notes for use in Personal Injury and Death Claims" referred to therein (if applicable).</i>	
		Multiplier: _____ Multiplicand: _____ Claimant's pre-accident age / occupation / salary: _____ Claimant's current age / occupation / salary: _____	Multiplier: _____ Multiplicand: _____
(III) Loss of dependency		<i>Where parties rely on a multiplier and multiplicand in their submissions, parties are to ensure that their submissions also address and make reference to State Courts Practice Direction 109 and the "Actuarial Tables with Explanatory Notes for use in Personal Injury and Death Claims" referred to therein (if applicable).</i>	

¹ Parties may modify the table above for the purposes of including the position(s) of additional parties in the action.

	(State dependants' age / relationship to the deceased and the proposed multiplier and multiplicand)	(State the proposed multiplier and multiplicand for each dependant)
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Form 12

IN THE STATE COURTS OF THE REPUBLIC OF SINGAPORE

MC / DC Originating Claim No. _____ of 20

Between

(_____)

... Claimant

And

(_____)

... Defendant

JOINT OPENING STATEMENT

(For Personal Injury Claims)

1. Assessment of damages hearing no. (_____) in respect of the present matter is to be heard before the Honourable Court on (_____ date _____) at 9.30am / 2.30pm.

2. ~~[By consent,]* Interlocutory judgment was entered for the claimant for at- (_____) % of the damages to be assessed, leaving the issues of [causation]*, damages, interest and costs in the claimant's favour with damages to be assessed, costs, interests and disbursements to be reserved to the Registrar on (_____ date _____). *[If by consent, to state that interlocutory judgment was entered by consent of parties].*~~

(*Delete where appropriate)

3. A summary of the claimant's profile is as follows:

(a) Date of accident:

(b) Gender of claimant:

- (c) Claimant's age at time of accident:
- (d) Claimant's occupation at time of accident:
- (e) Claimant's income per month at time of accident:
- (f) Claimant's present age:
- (g) Claimant's present occupation:
- (h) Claimant's present income per month:

- 4. A summary table of the parties' respective positions on quantum is annexed herewith as an "Annexure" to the opening statement.
- 5. Item number(s) () of the claimant's claim has/have been agreed between the parties.

Dated this ()

SOLICITORS FOR THE CLAIMANT

**SOLICITORS FOR THE DEFENDANT/
INTERVENER/ THIRD/ FOURTH PARTY
(Delete/Amend where necessary or mark as "N.A")**

ANNEXURE¹

<u>NO.</u>	<u>HEAD OF DAMAGES CLAIMED</u>	<u>CLAIMANT'S SUBMISSIONS ON QUANTUM</u>	<u>CLAIMANT'S EXPERT REPORT</u> <i>[Please include pg ref. from Bundle of Documents]</i>	<u>CLAIMANT'S DOCUMENTS IN SUPPORT</u> <i>[Please include pg ref. from Bundle of Documents]</i>	<u>DEFENDANT'S SUBMISSIONS ON QUANTUM</u>	<u>DEFENDANT'S EXPERT REPORT</u> <i>[Please include pg ref. from Bundle of Documents]</i>	<u>DEFENDANT'S DOCUMENTS IN SUPPORT</u> <i>[Please include pg ref. from Bundle of Documents]</i>
<u>(I)</u>	PAIN AND SUFFERING						
1	Nature of Injury	\$ <u>Authorities:</u> (1) Case Name Award Given (2) Case Name Award Given	1) Medical Report by Dr _____ Pg _____ 2) Medical Report by Dr _____ Pg _____	1) _____ Pg _____ 2) _____ Pg _____	\$ <u>Authorities:</u> (1) Case Name Award Given (2) Case Name Award Given	1) Medical Report by Dr _____ Pg _____ 2) Medical Report by Dr _____ Pg _____	1) _____ Pg _____ 2) _____ Pg _____

¹ Parties may modify the table above for the purposes of including the position(s) of additional parties in the action.

2	Nature of Injury	\$ <u>Authorities:</u> (1) Case Name Award Given (2) Case Name Award Given	1) Medical Report by Dr _____ Pg _____ 2) Medical Report by Dr _____ Pg _____	1) _____ Pg _____ 2) _____ Pg _____	\$ <u>Authorities:</u> (1) Case Name Award Given (2) Case Name Award Given	1) Medical Report by Dr _____ Pg _____ 2) Medical Report by Dr _____ Pg _____	1) _____ Pg _____ 2) _____ Pg _____
3	Nature of Injury	\$ <u>Authorities:</u> (1) Case Name Award Given (2) Case Name Award Given	1) Medical Report by Dr _____ Pg _____ 2) Medical Report by Dr _____ Pg _____	1) _____ Pg _____ 2) _____ Pg _____	\$ <u>Authorities:</u> (1) Case Name Award Given (2) Case Name Award Given	1) Medical Report by Dr _____ Pg _____ 2) Medical Report by Dr _____ Pg _____	1) _____ Pg _____ 2) _____ Pg _____

<u>(II)</u>	LOSS OF EARNING CAPACITY	<p>\$</p> <p><u>Authorities:</u> (1) Case Name Award Given</p> <p>(2) Case Name Award Given</p>	<p>1) Medical Report by Dr _____ Pg _____</p> <p>2) Medical Report by Dr _____ Pg _____</p>	<p>1) _____ Pg _____</p> <p>2) _____ Pg _____</p>	<p>\$</p> <p><u>Authorities:</u> (1) Case Name Award Given</p> <p>(2) Case Name Award Given</p>	<p>1) Medical Report by Dr _____ Pg _____</p> <p>2) Medical Report by Dr _____ Pg _____</p>	<p>1) _____ Pg _____</p> <p>2) _____ Pg _____</p>
<u>(III)</u>	LOSS OF FUTURE EARNINGS	<p>Multiplier: _____ years x Multiplicand: \$ _____ = \$ _____</p> <p><u>Authorities:</u> (1) Case Name Award Given</p> <p>(2) Case Name Award Given</p>	<p>1) Medical Report by Dr _____ Pg _____</p> <p>2) Medical Report by Dr _____ Pg _____</p>	<p>1) _____ Pg _____</p> <p>2) _____ Pg _____</p>	<p>Multiplier: _____ years x Multiplicand: \$ _____ = \$ _____</p> <p><u>Authorities:</u> (1) Case Name Award Given</p> <p>(2) Case Name Award Given</p>	<p>1) Medical Report by Dr _____ Pg _____</p> <p>2) Medical Report by Dr _____ Pg _____</p>	<p>1) _____ Pg _____</p> <p>2) _____ Pg _____</p>

(IV)	FUTURE MEDICAL EXPENSES & TREATMENTS	\$	1) Medical Report by Dr _____ Pg _____	1) _____ Pg _____	\$	1) Medical Report by Dr _____ Pg _____	1) _____ Pg _____
(V)	OTHER ITEMS OF GENERAL DAMAGES [Includes Dependency Claims]	\$	1) Medical Report by Dr _____ Pg _____	1) _____ Pg _____	\$	1) Medical Report by Dr _____ Pg _____	1) _____ Pg _____
			2) Medical Report by Dr _____ Pg _____	2) _____ Pg _____		2) Medical Report by Dr _____ Pg _____	2) _____ Pg _____

<u>(VI)</u>	SPECIAL DAMAGES						
1	Medical Expenses	\$		1) _____ Pg _____ 2) _____ Pg _____	\$		1) _____ Pg _____ 2) _____ Pg _____
2	Transport Expenses	\$		1) _____ Pg _____ 2) _____ Pg _____	\$		1) _____ Pg _____ 2) _____ Pg _____
3	Pre-Trial Loss of Earnings	\$ _____ per month for _____ month = \$		1) _____ Pg _____ 2) _____ Pg _____	\$ _____ per month for _____ month = \$		1) _____ Pg _____ 2) _____ Pg _____

4	Other items of Special Damages	\$		1) _____	\$		1) _____
				Pg _____			Pg _____
				2) _____			2) _____
				Pg _____			Pg _____
	TOTAL	\$			\$		
	(at _____%)	\$ _____			\$ _____		

Form 13

IN THE STATE COURTS OF THE REPUBLIC OF SINGAPORE

MC / DC Originating Claim No. _____ of 20 _____

Between

(_____)

... Claimant

And

(_____)

... Defendant

JOINT OPENING STATEMENT

(For Non-Injury Motor Accident Claims)

1. Assessment of damages hearing no. (_____) in respect of the present matter is to be heard before the Honourable Court on (_____ date _____) at 9.30am / 2.30pm.
2. ~~[By consent,]* Interlocutory judgment was entered for the claimant for at-(_____)-% of the damages to be assessed, leaving the issues of [causation]*, damages, interest and costs in the claimant's favour with damages to be assessed, costs, interests and disbursements to be reserved to the Registrar on (_____ date _____). ~~If by consent, to state that interlocutory judgment was entered by consent of parties].~~~~

(*Delete where appropriate)

3. This is a summary table of the parties’¹ respective positions on quantum.

<u>NO.</u>	<u>HEAD OF DAMAGES CLAIMED</u>	<u>CLAIMANT’S SUBMISSIONS ON QUANTUM</u>	<u>CLAIMANT’S SUPPORTING DOCUMENTS</u> <i>[Please include pg ref. from Bundle of Documents]</i>	<u>DEFENDANT’S SUBMISSIONS ON QUANTUM</u>	<u>DEFENDANT’S SUPPORTING DOCUMENTS</u> <i>[Please include pg ref. from Bundle of Documents]</i>
1.	Costs of Repairs	\$ _____	1) Pg _____ 2) Pg _____	\$ _____	1) Pg _____ 2) Pg _____
2.	Loss of Use	\$____ per day for ____ days = \$ _____		\$____ per day for ____ days = \$ _____	
3.	Costs/Loss of Rental	\$____ per day for ____ days = \$ _____		\$____ per day for ____ days = \$ _____	
4.	Loss of Earnings	\$____ per day for ____ days = \$ _____		\$____ per day for ____ days = \$ _____	
	TOTAL (at ____%)	\$ _____ \$ _____		\$ _____ \$ _____	

4. Item number(s) () of the claimant’s claim has/have been agreed between the parties.

¹ Parties may modify the table above for the purposes of including the position(s) of additional parties in the action.

Dated this ()

SOLICITORS FOR THE CLAIMANT

**SOLICITORS FOR THE DEFENDANT/
INTERVENER/ THIRD/ FOURTH PARTY
(Delete/Amend where necessary or mark as "N.A")**

Form 14

IN THE STATE COURTS OF THE REPUBLIC OF SINGAPORE

MC / DC Originating Claim No. _____ of 20____

Between

(_____)

... Claimant

And

(_____)

... Defendant

JOINT OPENING STATEMENT

(For General Claims excluding Personal Injury and Non-Injury Motor Accident claims)

1. Assessment of damages hearing no. (_____) in respect of the present matter is to be heard before the Honourable Court on (_____ date _____) at 9.30am / 2.30pm.

2. ~~[By consent,]* Interlocutory judgment was entered for the claimant for at-(_____)-% of the damages to be assessed, leaving the issues of [causation]*, damages, interest and costs in the claimant's favour with damages to be assessed, costs, interests and disbursements to be reserved to the Registrar on (_____ date _____).~~ ~~*[If by consent, to state that interlocutory judgment was entered by consent of parties].*~~

(*Delete where appropriate)

3. A summary table of the parties' respective positions on quantum is annexed herewith as an "Annexure" to the opening statement.

4. Item number(s) () of the claimant's claim has/have been agreed between the parties.

Dated this ()

SOLICITORS FOR THE CLAIMANT

**SOLICITORS FOR THE DEFENDANT/
INTERVENER/ THIRD/ FOURTH PARTY
(Delete/Amend where necessary or mark as
"N.A")**

ANNEXURE¹

<u>NO.</u>	<u>DESCRIPTION OF ITEM CLAIMED BY CLAIMANT</u>	<u>CLAIMANT'S SUBMISSIONS ON QUANTUM</u>	<u>CLAIMANT'S SUPPORTING DOCUMENTS INCLUDING ANY EXPERT REPORT</u> <i>[Please include pg ref. from Bundle of Documents]</i>	<u>DEFENDANT'S COMMENTS ON ITEM CLAIMED</u>	<u>DEFENDANT'S SUBMISSION ON QUANTUM</u>	<u>DEFENDANT'S SUPPORTING DOCUMENTS INCLUDING ANY EXPERT REPORT</u> <i>[Please include pg ref. from Bundle of Documents]</i>
1		\$	1) _____ Pg _____ 2) _____ Pg _____		\$	1) _____ Pg _____ 2) _____ Pg _____
2						
	TOTAL	\$			\$	
	(at _____%)	\$ _____			\$ _____	

¹ Parties may modify the table above for the purposes of including the position(s) of additional parties in the action.

APPENDIX C: Guidelines for Court Dispute Resolution Case Conferences for Personal Injury Claims and Non-Injury Motor Accident Claims

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5. Preparation for CDR CC

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5.3 *Additional documents and instructions*

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- (d) Insurers should notify their solicitors if, to their knowledge, other claims arising from the same accident have been filed in Court. Solicitors should assist the Court in identifying these related claims so that all the claims may be dealt with together at the CDR CC for a consistent outcome on liability. If an ENE on liability has been given or **interlocutory** judgment ~~on liability~~ has been entered in any related claim(s), solicitors should notify the Court accordingly and endeavour to resolve the remaining claims(s) on the same basis.

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8. Follow up action after CDR CC

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- 8.2 Rather than refraining from taking a position on liability or insisting that agreement on liability is *contingent* on quantum being settled at a particular sum (as is sometimes the case), parties who are able to agree on the issue of liability but not quantum shall consider allowing an **interlocutory judgment for damages to be assessed** ~~Judgment on Liability~~ to be recorded ~~for liability~~ and proceed for assessment of damages. A hearing to assess damages is generally less costly than a full trial.
- 8.3 If parties enter into an **interlocutory** judgment **for damages to be assessed** ~~on liability~~, an assessment of damages case conference will be called and the procedure set out in Practice Direction 45 shall apply.

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