

IN THE STATE COURTS OF THE REPUBLIC OF SINGAPORE
PRACTICE DIRECTIONS
AMENDMENT NO. 3 OF 2015

It is hereby notified for general information that, with effect from 2 March 2015, the State Courts Practice Directions will be amended as follows:

- (a) the existing paragraph 164A will be deleted and replaced by the following new paragraph:

New paragraph 164A

- (b) the existing paragraph 168 will be deleted and replaced by the following new paragraph:

New paragraph 168

- 2 The new paragraph 164A(1) provides that the prosecution and defence must file an electronic copy of a document that is to be tendered to the court as evidence during a trial.
- 3 The new paragraph 168 provides for the electronic filing of case authorities.

Dated this 27th day of February 2015.



JENNIFER MARIE
REGISTRAR
STATE COURTS

164A. Documents for use in criminal trials

- (1) The party intending to tender a document as evidence to the court during a trial must file an electronic copy of the document.
- (2) The court may, in its discretion, allow a party to tender a document as evidence during a trial, notwithstanding that the party has not complied with paragraph 165(1).
- (3) The electronic copy must tally in all respects with the hardcopy as it will form part of the electronic case file.
- (4) If another party objects to the admissibility of certain documents, those documents on which agreement cannot be reached must not be e-filed. A hard copy of those documents must be tendered at the trial.
- (5) The importance of not submitting unnecessarily large electronic files is emphasised. If there are a large number of documents to be tendered, parties should submit an electronic copy of the documents stored on a CD-ROM instead of e-filing the documents. These documents will be uploaded into the case file by the court officer and will form part of the electronic case file.
- (6) Parties may obtain directions of the PTC/CCDC court or trial court if they are uncertain if the documents should be e-filed, submitted on a CD-ROM or tendered by hard copy.
- (7) The party tendering a document(s) at trial (i.e. the prosecution or defence) must provide hard copies of documents at trial to the unrepresented litigant and to the witness.

168. Bundle of authorities

- (1) Case authorities are not required to be filed electronically. However, parties may choose to electronically file the judgments which are to be cited as authority in support of oral or written submissions.
- (2) If a party chooses to file electronically, each judgment must be uploaded separately with the case citation as the document description.
- (3) A hard copy of the case authorities must be provided to the unrepresented litigant.