

**IN THE SUPREME COURT OF THE REPUBLIC OF SINGAPORE**

**PRACTICE DIRECTION NO. 2 OF 2006**

**ARRANGEMENT OF DOCUMENTS IN CORE BUNDLES FOR  
APPEALS TO THE COURT OF APPEAL**

Order 57, Rule 9(2A) of the Rules of Court (Cap. 322, R 5, 2006 Rev Ed) provides that the core bundles for appeals to the Court of Appeal shall contain:

- (a) a copy of the grounds of the judgment or order;
- (b) other documents, including notes of evidence, pleadings and affidavits, or portions thereof, that are relevant to any question in the appeal or will be referred to in the Appellant's Case, the Respondent's Case or the joint Case or at the appeal;
- (c) the judgment or order appealed from; and
- (d) an index of the documents included therein, which shall cross-refer each document to its location in the record of appeal or joint record of appeal, as the case may be.

2. This practice direction amends paragraph 75 of *The Supreme Court Practice Directions (2006 Ed.)* by introducing a new requirement for solicitors to arrange the contents of the core bundles in two separate volumes. The first volume shall contain a copy of the grounds of the judgment or order and the judgment or order appealed from, while the second volume shall contain all other relevant documents referred to in Order 57, Rule 9(2A). Both volumes shall also contain an index of the documents included in the respective volumes.

3. This amendment will take effect from 1 June 2006, and shall apply to all core bundles filed on or after that date, regardless of when the notice of appeal was filed.

4 This practice direction should be included in *The Supreme Court Practice Directions (2006 Ed.)* immediately before the first page of the table of contents. Instructions for effecting the amendments to *The Supreme Court Practice Directions (2006 Ed.)* are contained in the Appendix hereto.

Dated this 1st day of June 2006.



KOH JUAT JONG  
REGISTRAR  
SUPREME COURT

## **APPENDIX**

The existing pages PART X - 11 and PART X - 12 to be replaced with the attached pages PART X - 11 and PART X - 12.

- (d) the affidavits;
- (e) the notes of evidence and arguments.

In binding the records, care must be taken to ensure that the alphabetical lettering in the margin of each page is not obscured by the binding.

*Responsibility for good order and completeness of appeal records*

- (9) The solicitor having the conduct of the appeal may delegate the preparation of the appeal records to an assistant or a suitably experienced law clerk or secretary, provided always that the solicitor shall personally satisfy himself as to the good order and completeness of every copy of the appeal records lodged in Court in accordance with the directions as herein before set forth, and shall personally bear responsibility for any errors or deficiencies.

*Order 57, Rules 9(2) and (3) of the Rules of Court*

- (10) With regard to the inclusion of documents, solicitor's attention is drawn to the provisions of Order 57, Rules 9(2) and (3).

*Superfluous and irrelevant documents*

- (11) Only documents which are relevant to the subject matter of the appeal shall be included in the appeal records. The Court of Appeal will have no hesitation in making a special order for costs in cases in which it is of the opinion that costs have been wasted by the photocopying of superfluous or irrelevant documents. Documents shall not appear more than once in the records, even if exhibited to different affidavits.

*Core bundles – Order 57, Rule 9(2A)*

- (12) The documents to be included in the core bundle are stipulated in Order 57, Rule 9(2A). The contents of the core bundle shall be arranged in the following separate volumes:

- (a) **Volume I** -- a copy of the grounds of the judgment or order, the judgment or order appealed from and an index of the documents included therein.
  - (b) **Volume II** -- all other documents referred to in Order 57, Rule 9(2A), and an index of the documents included therein.
- (13) With regard to the inclusion of documents, solicitors' attention is drawn to the provision in Order 57, Rule 9(2A)(c), which provides that the core bundle should contain documents that are relevant to any question in the appeal or which will be referred to in the Case of at least one of the parties to the appeal. The Court of Appeal will have no hesitation in making an order for costs to be borne personally by any party or his solicitor if the hearing of the appeal is adversely affected by the failure of that party or his solicitor to comply with this Rule, either by the inclusion of superfluous or irrelevant documents or by the exclusion of relevant documents.