

IN THE SUPREME COURT OF THE REPUBLIC OF SINGAPORE

SUPREME COURT PRACTICE DIRECTIONS 2013

AMENDMENT NO. 2 OF 2024

It is notified that amendments have been made to Part II and Appendix H of the Supreme Court Practice Directions 2013. The amendments are summarised below:

- (1) amendments to paragraph 21 on Production of record of hearing;
- (2) amendments to paragraph 27 on Requests and other Correspondence;
- (3) amendments to Appendix H: Registrar, Deputy Registrar, Senior Assistant Registrars, Divisional Registrars and Deputy Divisional Registrars.

2 The amendments will take effect on 1 November 2024 and will be reflected at <https://epd2013-supremecourt.judiciary.gov.sg/> from 1 November 2024.

3 Please find attached a document reflecting the marked-up amendments to the Supreme Court Practice Directions 2013.

Dated this 28th day of October 2024.



TAN BOON HENG
REGISTRAR
SUPREME COURT

Supreme Court Practice Directions 2013 (Amendment No. 2 of 2024)

Part II: General Matters

21. Production of record of hearing

~~(1) Pursuant to Order 38A, Rule 1 of the Rules of Court, the Registrar hereby directs that with effect from 1 August 2005, there shall be audio recording of all open Court trials in actions begun by writs. An audio recording mentioned in Order 38A, Rule 1 of the Rules of Court will be made by the Court in every open Court trial in an action begun by writ, and may be made by the Court in any other hearing in the General Division. Such audio recording may be made using the Digital Transcription System (DTS). Where a hearing is conducted by means of video conferencing or telephone conferencing using a remote communication technology approved by the Chief Justice or authorised by the Court, and the Court has authorised the making of a recording of the hearing using such remote communication technology, the recording so made will, unless the Court otherwise directs, constitute the official record of the hearing.~~

...

~~(5A) A request for an audio recording mentioned in sub-paragraph (1) must be made by filing the requisite Request electronic form through the Electronic Filing Service at least 7 working days before the scheduled hearing. The release of the audio recording is subject to:~~

~~(a) the approval of the Court;~~

~~(b) the giving of the relevant undertakings as to the use of the audio recordings available on the Singapore Courts website at <https://www.judiciary.gov.sg/services/audio-recording-transcription-services>; and~~

~~(c) payment of the appropriate fees and charges to the service provider engaged to provide the audio recording.~~

...

(7) Sub-paragraphs (5A) and (6) shall apply to both civil and criminal proceedings.

...

27. Requests and other Correspondence

...

(2A) Apart from Requests coming within sub-paragraph (1), all correspondence to the Court relating to or in connection with any pending cause or matter must have a minimum font size of Times New Roman 12 or its equivalent, unless there are good reasons for using a smaller font size.

...

Appendix H

Para. 7A

Registrar, Deputy Registrar, Senior Assistant Registrars, Divisional Registrars and Deputy Divisional Registrars

REGISTRAR AND DEPUTY REGISTRAR

	Name	Appointment date
Registrar	Mr Tan Boon Heng Ms Jill Tan Li Ching	1 August 2022 1 November 2024
Deputy Registrar	Mr Phang Hsiao Chung Mr Teo Guan Siew	9 April 2019 1 November 2024

SENIOR ASSISTANT REGISTRARS

Senior Assistant Registrar	Appointment date
Ms Cornie Ng	15 April 2011
Ms Chong Chin Chin	1 October 2018
Ms Cheng Pei Feng	1 October 2018
Mr David Lee	6 January 2020

DIVISIONAL REGISTRARS

Divisional Registrar	Name	Appointment date
Court of Appeal and Appellate Division of the High Court	Ms Chong Chin Chin	9 April 2019 (re-designated on 2 January 2021)
General Division of the High Court (Civil)	Ms Cornie Ng	1 January 2015 (re-designated on 2 January 2021)
	Mr David Lee	1 July 2023
General Division of the High Court (Crime)	Ms Cheng Pei Feng	1 July 2023
	Ms Janice Wong	1 July 2023
Singapore International Commercial Court	Mr Phang Hsiao Chung Ms Crystal Tan Huiling	9 April 2019 1 November 2024

DEPUTY DIVISIONAL REGISTRARS

Deputy Divisional Registrar	Name	Appointment date
Court of Appeal and Appellate Division of the High Court	Mr Rajaram Vikram Raja	2 January 2021
	Ms Elaine Liew	15 July 2022
	Mr Randeep Singh	1 July 2023
	Ms Lim Sai Nei	2 May 2024
General Division of the High Court (Civil)	Ms Constance Tay	1 July 2023
	Ms Gan Kam Yui	1 July 2023
	Ms Karen Tan	1 July 2023
	Mr Soh Wen Yan Darryl	1 November 2024
General Division of the High Court (Crime)	Mr Kenneth Choo	1 July 2023
	Mr Randeep Singh	1 July 2023
Singapore International Commercial Court	Ms Crystal Tan	6 January 2020
	Mr James Low	1 July 2023
	Ms Li Yuen Ting	2 May 2024
	Mr Paul Tan Wei Chean	2 May 2024