

IN THE STATE COURTS OF THE REPUBLIC OF SINGAPORE
STATE COURTS PRACTICE DIRECTIONS 2014
AMENDMENT NO. 1 OF 2023

It is hereby notified for general information that amendments have been made to Parts VI and XIV and Appendix E of the State Courts Practice Directions 2014. The amendments are summarised below:

- (1) amendments to Practice Direction 41 on Mediation;
- (2) amendments to Practice Direction 41A on Conciliation;
- (3) amendments to Practice Direction 42 on Neutral Evaluation;
- (4) amendments to Practice Direction 99 on Directions for Engaging Authorised Bailiffs under Section 15A State Courts Act (Cap. 321); and
- (5) amendments to Appendix E (Pre-Action Protocol For Personal Injury Claims).

2 The amendments will take effect on 6 March 2023 and will be reflected at <https://epd.statecourts.gov.sg> from 6 March 2023.

3 Please find attached a document reflecting the marked-up amendments to the Practice Directions 2014.

Dated this 27th day of February 2023.



CHRISTOPHER TAN
REGISTRAR
STATE COURTS

State Courts Practice Directions 2014 (Amendment No. 1 of 2023)

PART VI: ALTERNATIVE DISPUTE RESOLUTION

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41. Mediation

Opening statements

- (1) Each party must submit to the State Courts' Court Dispute Resolution Cluster (CDRC), and serve on all other parties, a written opening statement *not less than 2 working days before the date of the first mediation session*. The opening statement shall be submitted by email to SC_CDR@judiciary.gov.sg ~~statecourts_edr@statecourts.gov.sg~~ and not filed via the Electronic Filing Service.

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41A. Conciliation

Opening statements

- (1) Each party must submit to the State Courts' Court Dispute Resolution Cluster (CDRC), and serve on all other parties, a written opening statement *not less than 2 working days before the date of the first conciliation session*. The opening statement shall be submitted by email to SC_CDR@judiciary.gov.sg ~~statecourts_edr@statecourts.gov.sg~~ and not filed via the Electronic Filing Service.

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42. Neutral Evaluation

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Opening Statements

- (6) Each party must submit to the CDRC, and serve on all other parties, a written opening statement not less than 2 working days before the date of the Neutral Evaluation. The opening statement shall be submitted by email to SC_CDR@judiciary.gov.sg ~~statecourts_edr@statecourts.gov.sg~~ and not filed via the Electronic Filing Service.

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PART XIV: EXECUTION MATTERS

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99. Directions for Engaging Authorised Bailiffs under Section 15A State Courts Act (Cap. 321)

- (1) Judgment creditors may engage, for the purpose of executing a writ of seizure and sale for movable property or a writ of distress, any person from the Panel of Authorised Bailiffs maintained by the Registrar ~~————~~ (see <https://www.statecourts.gov.sg/CivilCase/Documents/Bailiffss15Apanel.pdf>). They are liable to the Authorised Bailiff they engage for any costs arising from such appointment.

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APPENDIX E: Pre-Action Protocol for Personal Injury Claims

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12. Costs Guidelines

- 12.1 Where parties have settled both liability and quantum before any action is commenced, a claimant who has sought legal representation to put forward his claim will have incurred costs. As a guide, where the sum settled (excluding interest if any) is less than \$20,000, the pre-~~trial~~-action costs should be between \$1,500 and \$2,500, exclusive of disbursements.

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